



Tiki Tar and Shell India Pvt Ltd  
Tiki Tar Estate,  
Village Road, Bhandup West  
Mumbai - 400 078, INDIA  
Website: [www.tikitarshell.com](http://www.tikitarshell.com)  
CIN No.: U23300MH2019PTC331592

Tel: +91 22 41266666

## CORPORATE SOCIAL RESPONSIBILITY (CSR) POLICY OF TIKI TAR AND SHELL INDIA PRIVATE LIMITED

Corporate Social Responsibility (CSR) Policy of Tiki Tar And Shell India Private Limited (herein referred to as "Tiki Tar And Shell")

### 1. PREAMBLE:

Tiki Tar And Shell strongly believes that development of the society is a key to sustained growth and development of the corporate community. Tiki Tar And Shell therefore strives to run its business in an environment friendly manner with a commitment, to provide social upliftment.

It is continuing corporate practice of Tiki Tar And Shell, to value its commitments and grow in a socially and environmentally responsible way which values the interests of the stakeholders including the society. Tiki Tar And Shell firmly believes that Corporate Social Responsibility (CSR) is a very significant initiative in order to achieve a development on a wider scale at grass root level.

Tiki Tar And Shell will contribute to the societal wealth creation by several ways and activities like innovation, employment generation, employee's welfare, infrastructure development, contributions to various NGO's etc. However, in line with the regulatory expectations, we are putting in place a formal policy as a guide towards our social commitment going forward.

### 2. KEY WORDS & MEANINGS:

- *Act* means the Companies Act, 2013 as amended from time to time.
- *CSR* means Corporate Social Responsibility.
- *CSR Policy*- means the policy approved by the Board as the Corporate Social Responsibility policy of the Company as amended from time to time.
- *CSR Rules or Rules* - means Companies (Corporate Social Responsibility Policy) Rules 2014.

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### 3. POLICY OBJECTIVES:

The objective of the CSR Policy ("Policy") is to lay down the guiding principles in undertaking various programs and projects by or on behalf of the Company relating to Corporate Social Responsibility ("CSR") within the meaning of section 135 of the Companies Act, 2013 read with Schedule VII of the Act and the CSR Policy Rules 2014 ("Rules").

### 4. CSR COMMITTEE:

CSR Committee means the Committee of the Board constituted in terms of Section 135 of the Companies Act, 2013 read with Rule 5 of The Companies (Corporate Social Responsibility Policy) Rules, 2014. The Company shall constitute the Committee consisting of **2 or more directors**.

The CSR Committee consist of the below members:

Sr. No	Name	Role in Committee
1.	Mr. Raman Ojha	Member
2.	Mr. Pratik R. Shah	Member

Rule 5 of the Companies (Corporate Social Responsibility Policy) Rules, 2014 states that:

The CSR Committee shall formulate and recommend to the Board, an annual action plan in pursuance of its CSR Policy which shall include the following, namely:

- the list of CSR projects or programmes that are approved to be undertaken in areas or subjects specified in Schedule VII of the Act;
- the manner of execution of such projects or programmes as specified in sub-rule (1) of rule 4;
- the modalities of utilisation of funds and implementation schedules for the projects or programmes;



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- d) monitoring and reporting mechanism for the projects or programmes; and
- e) details of need and impact assessment, if any, for the projects undertaken by the Company:

Provided that Board may alter such plan at any time during the financial year, as per the recommendation of its CSR Committee, based on the reasonable justification to that effect.

#### **5. ROLE OF THE COMMITTEE INCLUDE:**

- Draft the CSR policy and recommend the same to the Board for approval.
- Review and recommend any new CSR initiatives to be taken up by the Company including the Selection / appointment of implementation agencies.
- Review the progress of CSR projects already undertaken by the Company and the utilization of budgets for each such project.
- Review and recommend the CSR report to be included in the board's report.
- Review and recommend any amendments to be made in the CSR policy of the Company.
- To carry such other functions as may be delegated to it by the Board relating to CSR activities of the Company.

#### **6. CSR ACTIVITIES:**

As part of the CSR program, Company is desirous of carrying out CSR activities primarily in the area of social upliftment, rural infrastructure development & employment oriented education to the underprivileged. The Company shall give preference to the local area and areas around it where it operates, for spending the amount earmarked for Corporate Social Responsibility activities. The Company will undertake / fund project, programs or activities which shall fall under the Schedule VII of the Act 2013, the activities as per Schedule VII of the Act 2013 is attached herewith as **Annexure 1**.



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## **7. EFFECTS OF INTERPRETATIONS/CLARIFICATIONS AND AMENDMENTS ON PROJECTS/PROGRAMS/ACTIVITIES:**

The objective of the policy is to act as a guideline for the Company in its endeavor to undertake various activities under the umbrella of CSR, which should result in achievement of overall CSR objective established by the Company and the larger social objectives visualized by the government i.e. creation of social wealth and assets for the common good & upliftment of society. The list of activities shall be interpreted in a manner that will advance the objective of CSR. The policy shall be deemed to have been amended or modified to the extent of any modification/amendments or clarifications issued by the Central Government from time to time in relation to the Corporate Social Responsibility Activity.

## **8. EXECUTION OF PROJECTS/PROGRAMS:**

The Company may undertake one or more projects or programs or activities provided in the policy either as its own or through any implementation agency. It can also acquire the services of experts in respective fields by appointing them as consultants in a particular program or project. While engaging a third party agency for implementing a project or program covered in the CSR policy, the CSR Committee shall ensure the eligibility of such agency.

The Company may undertake programs in collaboration with other companies only in cases where such programs are separately reportable in the CSR report of each of the participating companies.

## **9. MONITORING OF CSR ACTIVITIES:**

CSR Committee of the Company will be responsible for the monitoring of various CSR projects or programs undertaken by the Company directly or indirectly. The Committee shall ensure that;

- Company undertakes the CSR activities as provided in the CSR policy.
- The projects/ programs are implemented as per the program approved by the Board.



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- The budget allocated for each of the project is utilized for the projects as per the approved plans.
- The objective of the project/program is achieved as per the plans.
- Wherever projects/programs are undertaken in partnership with one or more organizations, the part of the project or program undertaken by the Company shall be distinguishable and necessary supporting documents in respect of the same shall be obtained from the other partners/implementing agency on an annual basis.

Company shall provide necessary resources and human capital for implementation and the effective monitoring of the CSR projects and programs, as may be directed by the CSR Committee. The services of any external agencies or persons, who have experience in the same or similar projects or programs undertaken or proposed to be undertaken by the Company may also be made available for successful implementation and monitoring of the project.

#### **10. REPORTING:**

On approval of the CSR policy or any amendments thereof, the contents of the policy shall be included in the Boards' report and the same shall be displayed on the web site of the Company. At the end of each financial year, the CSR Committee shall prepare a report of the CSR program in the prescribed form relating to the financial year and submit to the Board for its inclusion in the Board's report.

#### **11. SURPLUS ARISING OUT OF CSR:**

Surplus arising out of any CSR project or program or activities shall not form part of the business profit of the Company.



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**12. DISPLAY OF CSR ACTIVITIES AND POLICY ON ITS WEBSITE:**

The composition of CSR Committee, and CSR Policy and Projects approved by the Board will be displayed on the company's website, for public access.

**13. AMENDMENT OF POLICY:**

The CSR policy of the Company may be amended at any time by the Board of Directors of the Company on their commendation of the CSR Committee.

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## Annexure 1

### Activities as per schedule VII of the Act 2013

- i. Eradicating hunger, poverty and malnutrition, Promoting preventive healthcare including preventive health care and sanitation (including contribution to Swachh Bharat Kosh set-up by the Central Government for the promotion of sanitation) and making available safe drinking water;
- ii. Promoting education, including special education and employment enhancing vocation skills especially among children, woman, elderly and differently abled and livelihood enhancement projects;
- iii. Promoting gender equality, empowering women, setting up homes and hostels for woman and orphans; setting up old age homes, day care centers and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backwards groups;
- iv. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water (including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga);
- v. Protection of national heritage, art and culture including restoration of building and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional art and handicrafts;
- vi. Measures for the benefit of armed forces veterans, war widows and their dependents; (Central Armed Police Forces (CAPF) and Central Para Military Forces (CPMF) veterans, and their dependents including widows.
- vii. Training to Promotion of rural sports, nationally recognized sports, Paralympics sports and Olympic sports;



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viii. Contribution to the prime minister's national relief fund (or Prime Minister's Citizen Assistance and Relief in Emergency Situations Fund (PM CARES Fund) or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled castes, the Schedule Tribes, Other Backward class, , minorities and women;

ix. (a) Contribution to incubators or research and development projects in the field of science, technology, engineering and medicine, funded by the Central Government or State Government or Public Sector Undertaking or any agency of the Central Government or State Government; and

(b) Contributions to public funded Universities; India Institute of Technology (IITs); National Laboratories and autonomous bodies established under Department of Atomic Energy (DAE); Department of Biotechnology (DBT); Department of Science and Technology (DST); Department of Pharmaceuticals; Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy (AYUSH); Ministry of Electronics and Information Technology and other bodies, namely Defense Research and Development Organisation (DRDO); India Council of Agricultural Research (ICAR); India Council of Medical Research (ICMR) and Council of Scientific and Industrial Research (CSIR), engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs).

x. Rural development projects.

xi. Slum area development

Explanation:- For the purpose of this item, the term `slum area' shall mean any area declared as such by the Central Government or any State Government or any other competent authority under any law for the time being in force.

xii. Disaster management, including relief, rehabilitation and reconstruction activities.

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